



250th TOWN ANNIVERSARY COMMITTEE

MEETING MINUTES for
Tuesday, September 8, 2015

MEMBERS

PRESENT: Virginia Simms George (Chair), Thomas Lowe (Vice-Chair), Dale Rains (Treasurer), Norm Corbin (Clerk), David Carlson, Amelia Graham, Cathy McAuliffe, Robert Marchetta, Lorna Helms

ABSENT:

OTHERS: Diane Wackell, Andy Dowd, Bill Pantazis (Selectman)

Meeting Called to order: 5:30pm.

Meeting Minutes: The minutes of 8/25/15 were accepted as written

- Chairman Update:
 - The Worcester T&G contacted Virginia for an article on the 250th
- Finance Committee:
 - **Fund Raising:**
 - **Quilt –**
 - Motion made by Lorna, seconded by Cathy to sell the quilt tickets for \$5 each, it passed unanimously.
 - Bob made a prototype of the tickets that look very good. The plan is to start selling tickets at Applefest.
 - Because of concerns of damaging the quilt, a large photograph will be taken and shown in the Applefest booth. Virginia will ask Skip Doyle to take the photograph.
 - The quilt raffle will held at the Masquerade Party in October of 2016.
 - **Golf Outing –**
 - A small pamphlet is being prepared which will contain sponsor information, 250th events, history information about the Juniper Hill Golf Course and Nineteen Northborough Notable information. About 30 copies will be printed at Town Hall.
 - Skip Doyle will take photographs of the golfers.
 - There is an article about the Juniper Hill golf course and 250th event in the recent Community Advocate.
 - We are anticipating about 40 golfers.
 - Lorna felt everything is in good shape for the event.
 - **Sponsorships –** Updated list was handed out
 - **Budgets:** No Report
- Publicity/Marketing:
 - **Applefest 2015 Booth -**
 - A Pamphlet is being prepared to hand out at Applefest that contains Event information, Sponsor information and a brief town history.
 - Gala tickets will be on sale along with Commemorative items.
 - Small Buttons with the 250th LOGO will be given away.
 - Christine Cobb will make the signs for the booth, Bill will bring tables, Lorna chairs, Bob & Lorna the tents. Amy & Lorna will man the booths.
 - **Commemorative Items -**
 - **Commemorative Plate –** Need a decision on color. Norm will forward the link to the supplier that has color options. We plan to order Twelve dozen (the minimum quantity).

- **Other Items** - Lorna brought in the glass Christmas tree ornament etched with the 250th LOGO. It was well received.
 - **Large Banner/Signs near Main Street:** No Report
 - **Buttons –**
 - **“Ask Me Buttons”** – Fifty “Ask Me Buttons” were received. A distribution list was prepared.
 - **Small Logo Buttons** - 500 were ordered, expected for Applefest.
- **Town Planned Events:**
 - **Kickoff Event (January 24, 2016)** - Virginia is pulling together a sub-committee for this event.
 - **250th Gala Ball Event (February 6, 2016)** – No Report
 - **5K Road Race (May 22, 2016)** - No Report
 - **Family Game Day (August 14, 2016)**- No Report
 - **Pre-Fireworks (September 17, 2016)**- No Report
 - **Parade (September 18, 2016)** – No Report
 - **Guest Speaker:** No Report
 - **Town History Tour (May 15, 2016):** No Report
 - **Cemetery Tour (September 24 , 2016):** No Report
 - **Historic Scavenger Hunt:** No Report
 - **Closing Event (October 29, 2016)** No Report
- **Community & Civic Organization & Other Participation:**
 - **School Participation** – Virginia, Cathy and Lorna attended the recent School Committee meeting. Joan Frank and the rest of the School Committee were very interested in working with the 250th Committee. The next step is to find topics of mutual interest.
 - **Civic Organizations Meeting** – The letter has been sent to invite Civic Groups to the September 29th meeting. Virginia’s agenda was reviewed. The meeting starts at 7:00, we need to be there at 6:30.

Adjournment: 6:30pm

Documents used during meeting:

- Agenda for current meeting
- Meeting minutes from: 8/25/15
- Fund raising status handout
- Agenda for next Community Meeting

Agenda for Next Meeting:

- Acceptance of Meeting Minutes, for September 8, 2015
- Chair Report
- Golf Tournament Follow Up
- Applefest Follow up
- Community Meeting Final Preparation
- Any other business to come before the Committee.

Respectfully submitted,
 Normand Corbin, Clerk, 250th Anniversary Committee